







Risk assessment for : Signature Homes Ltd (CR5 2RA)






Risk assessment name	Materials storage	Assessment type	 General
Assessor name	Simon Harris	Affected site(s)	Signature Homes Ltd (CR5 2RA)
Assessment date	24/01/2020	Review period	Annually
Approved by	Simon Harris	Review date	24/01/2021
Approved date	24/01/2020	Reference	STORE 001

Workspace(s)	Description
 Storage	Storage and handling of goods











Overall risk rating : 18 (Medium)

Hazard	Who could be harmed and how?	Existing controls	Risk rating (L x S)
 Delivery/Removal of Materials to Site	All staff	 Adequate storage provided Ensure there is adequate available space within designated storage areas to accept deliveries.	 Traffic Controls Traffic management plan to provide clear access to delivery vehicles and ensure persons unloading do not have to cross traffic routes.
			2 x 8  16 Medium








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Hazard	Who could be harmed and how?	Existing controls	Risk rating (L x S)
 <p>Falling Objects</p>	<p>All staff</p>	<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">  <p>All Containers Properly Labelled Label containers clearly to ensure heavy items are stored correctly and securely.</p> </div> <div style="width: 45%;">  <p>Heavy items stored on lower shelf level Plan storage areas so heavy items are not stored over head height.</p> </div> </div> <div style="margin-top: 10px;">  <p>Safe racking in place Racking checks are carried out - all items are stored so that they cannot fall or slide on to people, shelf or storage area must not be overloaded. Racking is installed by a competent person and inspection regime in place as per manufacturers recommendations.</p> </div>	<p>2 x 7</p>  <p>14</p> <p>Medium</p>







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Hazard	Who could be harmed and how?	Existing controls	Risk rating (L x S)
 Fire	All staff	<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"> <p> All fire wardens receive instruction on Fire Extinguishers All fire wardens receive instruction on fire extinguishers including when to and not to use an extinguisher and the correct extinguisher.</p> <p> Designated storage area A designated storage area so materials are not located in general working areas until required.</p> <p> Fire exit signs displayed Appropriate signs displayed to the nearest safe final exit to outdoors</p> <p> No Smoking No smoking permitted in or near storage areas</p> <p> Oxygen and Nitrogen cylinders stored and handled safely Keep cylinders chained in an oxygen trolley when is use to prevent them from falling over; Store oxygen cylinders when not in use in a well ventilated storage area or compound, away from combustible materials and separated from cylinders of flammable gas. Use a purpose built trolley to move cylinders,</p> </div> <div style="width: 50%;"> <p> All persons aware of fire procedures Fire notices displayed across site.</p> <p> Employees are given fire training on induction and regular fire drills Training provided on induction and refreshed regularly.</p> <p> Fire exits unobstructed Fire escape routes are to be kept clear at all times.</p> </div> </div>	1 x 8  Low








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 <p>Manual handling of heavy, bulky, unwieldy loads</p>	<p>All staff</p>	<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;">  <p>A Manual Handling Assessment has been carried out To be reviewed as recommended</p> </div> <div style="width: 50%;">  <p>Correct Lifting Equipment Always Used Correct lifting equipment used, thoroughly examined (as per regulations) and inspected before each use.</p> </div> <div style="width: 50%;">  <p>Lifting equipment is thoroughly examined Mechanised lifting equipment and associated lifting equipment is inspected annually, or every 6 months if required to lift a person.</p> </div> <div style="width: 50%;">  <p>Manual handling training All staff are trained in Manual Handling and instructed to comply with good manual handling techniques.</p> </div> <div style="width: 50%;">  <p>Materials to be kept in dry area Materials to be kept in dry area to reduce weight increase due to rain/water.</p> </div> </div>	<p>3 x 5</p>  <p>15</p> <p>Medium</p>

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Hazard	Who could be harmed and how?	Existing controls	Risk rating (L x S)
 <p>Slips & Trips</p>	<p>All staff</p>	<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;">  <p>Adequate storage provided Storage areas provided to ensure goods are stored correctly. A designated storage area so materials are not located in general working areas until required.</p> </div> <div style="width: 50%;">  <p>Daily housekeeping inspections are carried out</p> </div> <div style="width: 50%;">  <p>Walkways kept safe Walkways on site are kept in a safe condition at all times with trip hazards regularly removed.</p> </div> <div style="width: 50%;">  <p>Workplace is kept tidy and walkways free from trip hazards. Workplace is kept tidy and walkways free from trip hazards. - employees are instructed to remove trip hazards if safe to do so; if the area is not safe this should be reported.</p> </div> </div>	<p>2 x 4</p>  <p style="font-size: 2em; color: green;">8</p> <p>Low</p>

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Hazard	Who could be harmed and how?	Existing controls	Risk rating (L x S)
 Working at Height	All staff	<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <p> Correct type & size of ladder is used at all times Correct type & size of ladder is used at all times</p> <p> Defective ladders not used Any defective ladders are removed from use until they are repaired or replaced</p> <p> No climbing on Racking Systems Climbing on racking systems is strictly prohibited.</p> </div> <div style="width: 48%;"> <p> Damaged ladders will be removed from the workplace immediately Ladder inspection regime in place - ladder visually inspected before each use by operator.</p> <p> Employees are trained in the use of ladders Employees are trained in the use of ladders and training is refreshed.</p> </div> </div>	3 x 7  21 Medium

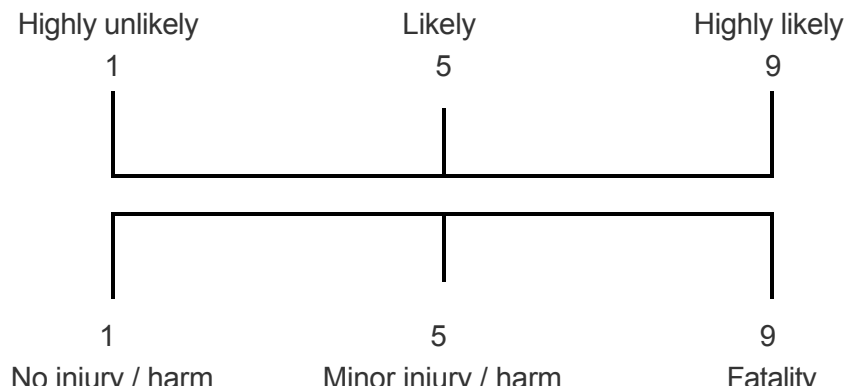
Further control measures

None required

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Risk rating explanation

Risk ratings are calculated by considering the likelihood of an event occurring along with the severity of the potential consequence should an accident occur. After considering existing control measures, values are assigned to the likelihood and severity from the scales below and these figures multiplied to established the risk rating.



9	18	27	36	45	54	63	72	81
8	16	24	32	40	48	56	64	72
7	14	21	28	35	42	49	56	63
6	12	18	24	30	36	42	48	54
5	10	15	20	25	30	35	40	45
4	8	12	16	20	24	28	32	36
3	6	9	12	15	18	21	24	27
2	4	6	8	10	12	14	16	18
1	2	3	4	5	6	7	8	9

What do your risk ratings mean?

- Risk is categorised as LOW: Look to reduce risk if practicable
- Risk has been categorised as MEDIUM: Begin to plan your action to reduce the risk immediately
- Risk has been categorised as HIGH: Immediate action required to reduce the risk

Assessor's signature: Simon Harris

Approved by signature: Simon Harris